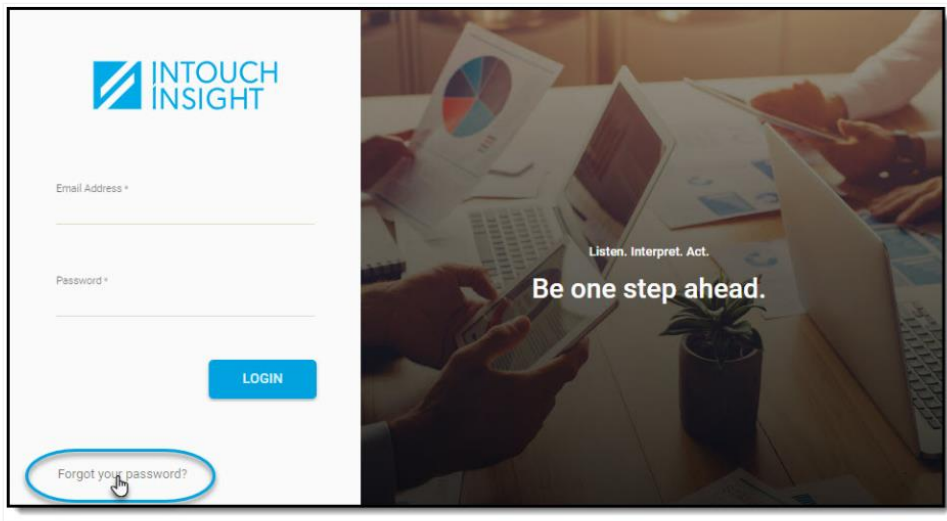
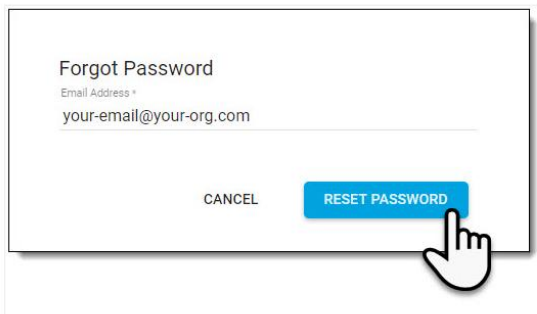


You can also use this feature to change your password.



You'll be prompted to enter your email address, and then click on **Reset Password**.



You will receive an email; in the email, click on the link provided to reset your password.

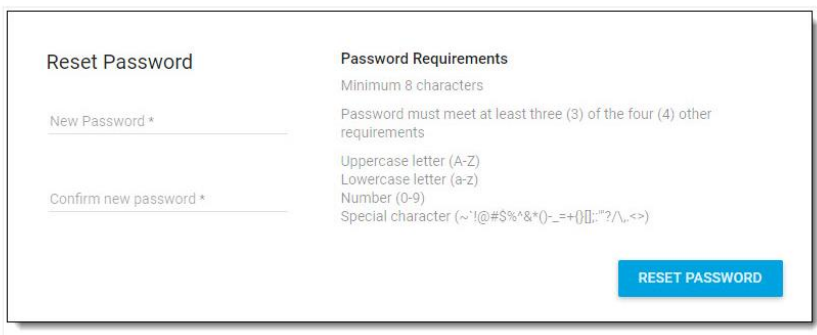
You will be redirected to a page where you can enter and confirm your new password.

Passwords must be **at least eight characters** in length, and must meet at least **three** of the other **four** requirements:

- Uppercase letter (A-Z)
- Lowercase letter (a-z)
- Number (0-9)
- Special character (~!@#\$\$%^&*()-_+=+{}|:;'"?/\.,<>)

When resetting a password, the user cannot use any of their last five passwords; the password they choose must be unique/new.

Click on **Reset Password** to complete the process.



You'll receive an email notification that your password has been changed.